

## Machine Details Tab/Library Tab

1. Click **EDIT MACHINE** to access the Machine edit screen

The screenshot shows the top navigation bar with three tabs: '1. MACHINE DETAILS', '2. MACHINE LIBRARY', and '3. HISTORY'. The '1. MACHINE DETAILS' tab is highlighted with a red box. To the right, there is a 'CREATE PRE-OP' button and a 'LIBRARY' button. A dropdown menu is open, showing options: 'Edit Machine', 'Create Pre-Op', 'Create Assessment', and 'Remove From Fleet'. A red circle with the number '1' is overlaid on the 'Edit Machine' option.

### MACHINE DETAILS TAB

The library book icon appears as a document preview feature adjacent to the site field. Add or change the site and click the book icon to view the required documents for the site selected.

The screenshot shows the '1. MACHINE DETAILS' tab for a Caterpillar - 308E2 CR SB EXCAVATOR - SMALL. The 'Identifiers' section includes fields for Serial Number (56Y45Y498H2309) and Chassis / VIN (13413). The 'Owner' field is 'Plant Assessor Design' and the 'Site' is 'Project Beta'. A 'Project Beta' document preview overlay is visible, showing 'Machine Documents' (Plant in Use Assessment, Insurance - Machine) and 'Operator Documents (Emily Ray)' (Found, Expired, Missing). The 'Hour Meter (h)' is 90 and 'Last Service' is 19/11/2017. The 'Next Assessment Details' section includes Purpose (Plant in use), State (NSW), and Assigned To. The 'Default Assessment Fields' section includes Lot Number. At the bottom, there are buttons for '+ CREATE ASSESSMENT', 'PRE-OP CHECKLIST', 'REMOVE FROM FLEET', 'SAVE', 'UNDO', and 'CLOSE'.

### LIBRARY TAB

All documents assigned to a machine are listed in the Library tab. Expand each section to download/view documents.

The screenshot shows the '2. MACHINE LIBRARY' tab for the same Caterpillar excavator. It displays a list of documents under three categories: 'Machine Library Documents', 'Company Library Documents', and 'PEOPLE: EMILY RAY'. The 'Machine Library Documents' section shows 'MACHINE 5'. The 'Company Library Documents' section shows 'MACHINE TYPE: EXCAVATOR - SMALL 0', 'SITE: PROJECT BETA 0', and 'MEMBER: PLANT ASSESSOR DESIGN 1'. A table lists documents with columns for LINK, EXPIRES, and DETAILS. One document is listed: 'Library DOC.docx' with an expiration date of 'Expires: 14/03/2016' and details 'Accreditation - QA'. At the bottom, there are buttons for '+ CREATE ASSESSMENT', 'PRE-OP CHECKLIST', 'SAVE', 'UNDO', and 'CLOSE'.